

# Sonja Glad, MA, DPsS, LCPC

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## Authorization to Release Information

**To/From:** Sonja Glad MA, NCC, LCPC

**To/From:** \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Address City State Zip code

**RE:** \_\_\_\_\_  
Full name of client Date of Birth

The specific type of information to be disclosed is as listed below:

\_\_\_\_ Complete record                      \_\_\_\_ Discharge Summary  
\_\_\_\_ School Progress Reports            \_\_\_\_ Medication Record  
\_\_\_\_ Initial Evaluation                    \_\_\_\_ Oral Communication Only

This information will be used for the purpose of evaluation, treatment and continuity of care (or) \_\_\_\_\_

This may even include information regarding mental health, developmental disability, alcohol or drug abuse and infectious diseases. Further, I understand that refusal to consent to release of information will result in records not being released. If you do not wish certain information to be released, state type of information to be excluded \_\_\_\_\_

I understand that this consent is revocable at any time PRIOR to the release of information. This authorization will expire ONE YEAR from the date below. I understand that I retain the right to inspect and copy the information to be disclosed upon written request. I hereby release you and your personnel from all legal responsibility or liability that may arise from the act I have authorized above.

\_\_\_\_\_  
Signature of client or legal representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date